

BARNSELY MBC AUDIT COMMITTEE – INDICATIVE WORK PROGRAMME

	Mtg. No.	3	4	5	6	7	8	1	2
Committee Work Area	Contact / Author	18.09.15	04.11.15	09.12.15	20.01.16	23.03.16	20.04.16	8.06.16	20.07.16
Committee Arrangements									
Committee Work Programme	WW	X	WORKSHOP MEETING	X	X	X	X	X	X
Minutes/Actions Arising	WW	X		X	X	X	X	X	X
Review of Terms of Reference and Self Assessment	RW/CHAIR						X	X	
Training Review and Skills Assessment	RW/CHAIR						X	X	
Review of Terms of Reference & Working Arrangements	FF								
Draft Audit Committee Annual Report	RW/CHAIR	X						X	
Audit Committee Annual Report	RW/CHAIR			X					X
Internal Control and Governance Environment									
Local Code of Corporate Governance	AF/AH					X			
Annual Governance Review Process and Timescales	AF/AH					X			
Draft Annual Governance Statement & Action Plan	AF/AH								X
Multi Agency approach to safeguarding/hubs	DT/AF/FF				X				
Final Annual Governance Statement	AF/AH	X							
AGS Action Plan Update	AF/AH	X		X					
Corporate Whistleblowing Policy Update & Annual Report	RW						X		
Annual Fraud Report	RW							X	
Fraud Management Update	RW			X					
RIPA Update Report	AF/GK				X				
Review of Ombudsman Complaints	AF			X					
Corporate Risk Management									
Risk Management Policy & Strategy	RW/AH						X		
Risk Management Update	RW/AH			X					
Annual Report	RW/AH							X	

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Strategic Risk Register Review Update on risk 3030 & business continuity for IT	RW/AH FF/AH			X - from Nov X			X		
Internal Audit									
Internal Audit Charter & Strategy	RW					X			
Business Units/Trading Bodies – Information brief	NC			X					
Internal Audit Plan	RW					X			
Internal Audit Quarterly Report Benchmarking performance	RW			X – from Nov X	X		X		X
Annual Review of the Effectiveness of Internal Audit	RW							X	
Review of the Effectiveness of Internal Audit - Update	RW			X					
External Assessment of the Internal Audit Function	RW							X	
Internal Audit Annual Report	RW							X	
Corporate Fraud Team - Report	RW	X				X			
External Audit (KPMG)									
Annual Governance Report (ISA260 Report)	KPMG	X							
Audit Plan	KPMG					X			
Annual Fees Letter	KPMG					X		X (from 25/3/15)	
Annual Audit Letter	KPMG			X – from Nov					
Grants Letter	KPMG								X
Claims & Returns Annual Report	KPMG				X				
External Audit Progress report & Technical Update	KPMG	X		X	X	X	X		X
Financial Reporting and Accounts									
Budget Proposal Section 25 Report	FF/NC					X			
Draft Statement of Accounts Percentage of debt on year by year basis	FF/NC FF/NC			X					X
Corporate Finance Summary	FF/NC	X							
Corporate Finance and Performance Management & Capital Programme Update	NC	X		X – from Nov		X			
Treasury Management Annual Report	IR	X							

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Treasury Mgt. Policy & Strategy Statement	IR					X			
MRP Options/rationale	IR					X			
MRP Policy Options	NC/IR			X – from Nov					